

Staff Lottery Draw

Salford Royal 
NHS Foundation Trust

University Teaching Trust

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Salford Royal Hospitals NHS Trust, as a Society of the Lotteries and Amusement Act 1976, is limited to staff of those organisations

The prize is large enough to be a real bonus to your income and remember you may buy up to ten chances, all you need to do is tear off the end section of this leaflet, fill in the details and send it to:

Finance Department, Sommerfield House, Salford Royal NHS Foundation Trust

Prize Draw Club Rules

- Salford Royal NHS Foundation Trust promotes a lottery known as the Salford Health Staff Supporters Club.
- The Salford Health Staff Supporters Club is a Society Lottery under the terms of the Lottery and Amusements Act 1976. The conduct of the Club is regulated by the Lottery Commission of the Salford Royal Hospitals NHS Trust.
- Entry to the Club is limited to members of staff employed by Salford Royal NHS Foundation Trust. Payment of entry fees can only be made by deduction from salary. No prizes shall be paid or delivered by the promoter to any person other than the person to whom the winning number was allocated.
- Members may join or leave the club at any time. Joining the club will be effected by completing a written application including a signed authority to deduct the appropriate amount from salary. Withdrawal will be by one month's written notification to the promotor, or on ceasing to be employed by Salford Royal NHS Foundation Trust.
- Draws will be held monthly on the fourth Wednesday of each month or, if in conflict with Public Holidays, at a date to be decided by the promotor who will ensure that members are notified in advance. Each draw will be undertaken by two members of the lottery committee with an independent witness.
- At each draw the appropriate number of winning numbers will be drawn and allocated to the prizes available in order of prize value. No number will be eligible to win more than one prize in any draw.
- If any subscription is not received on the date it falls due, the relevant number will immediately be suspended from the draw until subscriptions recommence.
- All winners receive a letter with the winning cheque to their home address. Winners names will be published on the intranet in the coffee break section.
- The lottery will be limited to 4,500 chances. If however, chances are not taken up or are oversubscribed the lottery committee may vary the number of chances provided that they notify club members in advance by placing notices on notice boards and in newsletters and that the percentage of prize value against takings is maintained.
- The lottery will maintain a value of prizes available as close to 50% of annual takings as possible.
- Chances will cost £1.00 each per month. Members may purchase up to a maximum of 10 chances.
- In the event of an over subscription for chances the additional names will be held on a waiting list. They will be allocated a number as soon as possible. No payment will be deducted from a prospective member's salary until a number has been allocated.
- Accounts will be produced annually.
- The lottery committee may vary the entry fee at any time provided that they notify the club members in advance and that the value of prizes against takings is maintained.
- Upon receipt of an authority to deduct from salary/wage a notification of the allocated chance number(s) will be sent by internal mail.
- All proceeds, after the deduction of prizes and essential expenses, will be distributed in accordance with the objectives of the lottery committee on behalf of Salford Royal NHS Foundation Trust.
- In the event of less than 1000 chances being sold, the promoters reserved the right to amend the prizes accordingly.

Send your completed form to: Finance Department, Somerfield House, Salford Royal NHS Foundation Trust

Please allocate me chances at £1 per month per chance

I authorise Salford Health Staff Supporters Club via Payroll services to deduct £..... from my pay.

I am / am not* already a member of the Staff Lottery.

*delete as appropriate

Name Mr / Mrs / Miss / Ms Ward / Department

Hospital / Unit Internal telephone number

Assignment number — — — — —

Signed: